

Cape Ann Transportation Authority  
Board Meeting  
May 4<sup>th</sup>, 2021  
9:30am

Attendance: Jim Destino, Mitchell Vieira, Laurel Eisenhauer, Tony Marino, Joseph Domelowicz Stephanie Jackson, Liz O'Connor, Felicia Webb, Jackie LaFlam, and Bob Ryan

This meeting was conducted remotely through GotoMeeting. All votes were Roll Call

Called to order by James Destino at 9:30am

Roll Call Representatives from Gloucester, Rockport, Essex, Ipswich, Hamilton and ADA were in attendance

Approval of January 26, 2021 minutes

Motioned by Jim Destino

Moved by Laurel Eisenhauer

Seconded by Stephanie Jackson

Roll Call Vote

Vote – unanimous in favor

CATA updates: Discussions about the Transit and Brokerage

Transit is going well, ridership is about 50% of FY21's, the commuter rail work helped with passenger counts. The grant for CATA On Demand is up and running and people are using the service. There was a brief discussion about the new On Demand service, days/hours, fares, and beaches.

Brokerage ridership is down about 60% from FY21, but the numbers are increasing. The HST Brokerage contract amendment is in the house budget, then would have to be in the senate budget. At this point, we don't know if the amendment will go through or not. If the amendment goes through, the Governor can still veto it, and there would then have to be an override. Our contract ends June 30, 2021. If the amendment does not make it through, there will be six employees laid off as of July 1, 2021. There has not been much communication with MART. Shona had spoken to some of them and we still don't have much information. Dialysis has also reached out to them.

There are two Budgets one with the Brokerage and one without.

Budget A—Brokerage and Transit Programs:

Brokerage: FY22 budget is \$17,000 greater than FY21 and assumes a level-funded HST management fee. Wages are level funded, increase in personnel due to an employee enrolling in the health insurance, small increases in IT and other services. The revenues for transportation services through the brokerage operation are essentially pass-through.

Transit: FY22 budget is \$500,000 higher than FY21, mostly due to increases in operator wages, workers comp, FICA, and fuel which are driven by the MBTA shuttle work. There is a new position funded in the CATA Administration, Transit Program & Compliance Manager. There were also some adjustments made in the format of the budget.

The Transit Revenues include federal funding, state contract assistance at a FY21 level, local assessments increased by 2.5%, additional MassDOT grant funding, and farebox, contract work, advertising, rent.

Jim mentioned that the new position was identified as a recommendation in the FY20 HR Study performed by AECOM.

Budget B—Transit Program only

The FY22 budget is \$670,000 higher than FY21. This is due to several factors including the shifting of costs previously included in the brokerage budget to the transit budget like heat, the increase in the Operations expenses related to the MBTA work, and the funding of two additional positions in the Administration office, Transit Program & Compliance Manager and an Administrative Assistant/Customer Service position. The same format adjustments were made in the transit budget as discussed in Budget A.

The Transit Revenues include federal funding, state contract assistance at a FY21 level, local assessments increased by 2.5%, additional MassDOT grant funding, and farebox, contract work, advertising, rent.

There was a general discussion of the budgets, including the additional federal funding received for the transit program.

Jim moved to pass both budgets but asked that after the decision on the brokerage was made to bring back the other Budget to rescind it.

I move that the CATA Advisory Board approve the Cape Ann Transportation Authority's Fiscal 22 budgeted expenditures in the amount of \$20,270,550 with the Brokerage

Motion to approve the FY2022 Budget Expenditures of \$20,270,500

By James Destino

Moved by Mitch Vieira

Seconded by Tony Marino

Roll Call Vote

Vote: Unanimous

Motion to approve the FY 2022 Budget Revenues of \$20,270,500

By James Destino

Moved by Tony Marino  
Seconded by Mitch Vieira  
Roll Call Vote  
Vote: Unanimous

I move that the CATA Advisory Board approve the Cape Ann Transportation Authority's Fiscal 22 budgeted expenditures in the amount of \$3,897,661 without the Brokerage

Motion to approve the FY2022 Budget Expenditures of \$3,897,661  
By James Destino  
Moved by Mitch Vieira  
Seconded by Tony Marino  
Roll Call Vote  
Vote: Unanimous

Motion to approve the FY 2022 Budget Revenues of \$3,897,661  
By James Destino  
Moved by Tony Marino  
Seconded by Mitch Vieira  
Roll Call Vote  
Vote: Unanimous

Jim Destino motioned to adjourn at 10:00am

All in favor.

Cape Ann Transportation Authority  
Advisory Board Meeting  
May 4, 2021  
9:30am

Attendance: James Destino, Mitchell Vieira, Laurel Eisenhauer, Anthony Marino, Joe Domelowicz, Stephanie Jackson, Felicia Webb, Elizabeth O'Connor, Jackie LaFlam, CATOC Bob Ryan

*This meeting was conducted remotely through GotoMeeting. All votes were Roll Call*

Called to order by James Destino at 9:30am

I move that the CATA Advisory Board approve the Cape Ann Transportation Authority's Fiscal 22 budgeted expenditures in the amount of \$20,270,550 with the Brokerage

Motion to approve the FY2022 Budget Expenditures of \$20,270,500

By James Destino

Moved by Mitch Vieira  
Seconded by Tony Marino  
Roll Call Vote

Vote: Unanimous

Motion to approve the FY 2022 Budget Revenues of \$20,270,500

By James Destino

Moved by Tony Marino  
Seconded by Mitch Vieira  
Roll Call Vote

Vote: Unanimous

Cape Ann Transportation Authority  
Advisory Board Meeting  
May 4, 2021  
9:30am

Attendance: James Destino, Mitchell Vieira, Laurel Eisenhauer, Anthony Marino, Joe Domelowicz, Stephanie Jackson, Felicia Webb, Elizabeth O'Connor, Jackie LaFlam, CATOC Bob Ryan

*This meeting was conducted remotely through GotoMeeting. All votes were Roll Call*

Called to order by James Destino at 9:30am

I move that the CATA Advisory Board approve the Cape Ann Transportation Authority's Fiscal 22 budgeted expenditures in the amount of \$3,897,661 without the Brokerage

Motion to approve the FY2022 Budget Expenditures of \$3,897,661

By James Destino

Moved by Mitch Vieira  
Seconded by Tony Marino  
Roll Call Vote

Vote: Unanimous

Motion to approve the FY 2022 Budget Revenues of \$3,897,661

By James Destino

Moved by Tony Marino  
Seconded by Mitch Vieira  
Roll Call Vote

Vote: Unanimous